

# Mailing List Registration Form

## INSTRUCTIONS

Carefully read the following instructions before completing the Mailing List Registration Form. Type or print your information.

Mail the completed form to:  
 Iowa Arts Council  
 Mailing List Registration  
 600 E. Locust  
 Des Moines, IA 50319-0290

If you're involved with the arts, or if you just enjoy the arts, we'd like to have you on our mailing list of arts enthusiasts. You'll receive *Iowa Arts News* to help keep you informed about our programs and services. This newsletter also features items of general interest about the arts and a listing of opportunities for Iowa artists. Please complete and return the Mailing List Registration Form to be added to our mailing list.

### 1) NAME & ADDRESS

**Individuals who have multiple "roles" in the arts**, e.g., you are an artist and a teacher at a school or college, please complete a registration form for each "role" you wish to be identified with in the arts. This is important if you want to receive targeted mailings to individuals and organizations from the Council or others using our mailing list. Please note, however, that you may receive multiple copies of our mailings. We attempt to eliminate duplicates, but this is often unavoidable when you wear several hats.

**Individuals using an organization's address:** Fill-in the name of the organization in Name and Mailing Address and fill-in your name as the contact person. Please complete a registration form for each "role" you wish to be identified with in the arts. This is important if you want to receive targeted mailings from us or others using our mailing list. Please note, however, that you may receive multiple copies of our mailings. We attempt to eliminate duplicates, but this is often unavoidable when you wear several hats.

**Service Area:** The Iowa Arts Council's primary service area is Iowa and bordering states. We do not routinely add individuals or organizations outside our service area. Those outside our service area are encouraged to visit our website, [www.culturalaffairs.org/iac](http://www.culturalaffairs.org/iac), to obtain information about our programs and services.

### 2) STATUS CODES

On the Mailing List Registration Form, write the **status number** that best describes you or your organization's legal status (select only one.) Individuals using an organization's address in Section 1 should select:

**01** if you wish to be profiled as an individual not affiliated with the organization, or

**02-09, or 99** if you wish to be profiled as being affiliated with the appropriate organization:

- |                            |                          |
|----------------------------|--------------------------|
| 01 Individual              | 06 Government, Regional  |
| 02 Organization, Nonprofit | 07 Government, County    |
| 03 Organization, Profit    | 08 Government, Municipal |
| 04 Government, Federal     | 09 Government, Tribal    |
|                            | 99 None of the Above     |

### 3) INSTITUTION CODES

On the Mailing List Registration Form, write the **institution number** that best describes you or your organization (select only one). Individuals using an organization's address in Section 1 should select:

**01-02** if you wish to be profiled as an individual not affiliated with the organization.  
**03-51, or 99** if you wish to be profiled as being affiliated with the organization.

**Individuals:**

- |                       |                           |
|-----------------------|---------------------------|
| 01 Individual, Artist | 02 Individual, Non-Artist |
|-----------------------|---------------------------|

**Organizations:**

- |  |                                     |
|--|-------------------------------------|
| 03 Performing Group                        | 28 Historical Society or Commission |
| 04 Performing Group, College or University | 29 Humanities Council or Agency     |
| 05 Performing Group, Community             | 30 Foundation                       |
| 06 Performing Group, Youth                 | 31 Corporation or Business          |
| 07 Performance Facility                    | 32 Community Service Org.           |
| 08 Museum, Art                             | 33 Correctional Institution         |
| 09 Museum, Other                           | 34 Health Care Facility             |
| 10 Gallery or Exhibition Space             | 35 Religious Organization           |
| 11 Cinema                                  | 36 Senior Citizens' Center          |
| 12 Small Press                             | 37 Parks and Recreation             |
| 13 Literary Magazine                       | 38 Government, Executive            |
| 14 Fair or Festival                        | 39 Government, Judicial             |
| 15 Arts Center                             | 40 Government, Legislative (House)  |
| 16 Arts Council or Agency                  | 41 Government, Legislative (Senate) |
| 17 Arts Service Organization               | 42 Media, Periodical                |
| 18 Union or Professional Association       | 43 Media, Daily Newspaper           |
| 19 School District                         | 44 Media, Weekly Newspaper          |
| 20 School, Parent-Teacher Association      | 45 Media, Radio                     |
| 21 School, Elementary                      | 46 Media, Television                |
| 22 School, Middle                          | 47 Cultural Series Organization     |
| 23 School, Secondary                       | 48 School of the Arts               |
| 24 School, Vocational or Technical         | 49 Arts Camp or Institute           |
| 25 School, Other                           | 50 Social Service Organization      |
| 26 College or University                   | 51 Childcare Provider               |
| 27 Library                                 | 99 None of the Above                |

#### 4) DISCIPLINE CODES

On the Mailing List Registration Form, select up to three **discipline** categories (list them in order of importance) that best describes your own, or your organization's primary area of interest or involvement in the arts. Example: Your primary interest or involvement in the arts is in:

all areas of dance: **01**

or modern dance only: **01 - C**

##### **01 - Dance**

Does not include mime; see 04-B

- A - ballet
- B - ethnic/jazz (includes folk inspired dance)
- C - modern

##### **02 - Music**

- A - band (does not include jazz or popular)
- B - chamber (includes only music for 1 musician/part)
- C - choral
- D - new (includes experimental & electronic)
- E - ethnic (includes folk)
- F - jazz
- G - popular (includes rock)
- H - solo/recital
- I - orchestral (includes symphonic and chamber)

##### **03 - Opera, Music Theater**

- A - opera
- B - music theater

##### **04 - Theatre**

- A - theatre (general, classical, contemporary, experimental)
- B - mime
- D - puppet
- E - theatre for young audiences

##### **05 - Visual Arts**

- A - experimental (includes conceptual, new media, new approaches)
- B - graphics (printmaking and book arts; doesn't include graphic design)
- D - painting (includes watercolor)
- F - sculpture

##### **06 - Design Arts**

- A - architecture
- B - fashion
- C - graphic
- D - industrial
- E - interior
- F - landscape architecture
- G - urban, metropolitan

##### **07 - Crafts**

- A - clay
- B - fiber
- C - glass
- D - leather
- E - metal
- F - paper
- G - plastic
- H - wood
- I - mixed media

##### **08 - Photography/Holography**

##### **09 - Media Art**

- A - film
- B - audio (includes radio and sound installations)
- C - video
- D - technology/experimental

##### **10 - Literature**

- A - fiction
- B - nonfiction
- C - play-writing
- D - poetry

##### **11 - Interdisciplinary**

Art forms or art works that integrate more than one arts discipline to form a single work. Includes performance art.

##### **12 - Traditional Folk Arts**

- A - folk/traditional dance
- B - folk/traditional music
- C - folk/traditional crafts & visual arts
- D - oral traditions (includes folk/traditional storytelling)

##### **13 - Humanities**

Pertaining to the following fields: history, philosophy, languages, literature, linguistics, archaeology, jurisprudence, history and criticism of the arts, ethics, comparative religion, and aspects of the social sciences employing historical or philosophical approaches.

##### **15 - Non-Arts or Non-Humanities**

# Mailing List Registration Form

Refer to instructions before completing this form. Type or print your information so it is readable. Everyone on our mailing list receives the *Iowa Arts News* and our *Guidebook of Programs and Services*. Mail the completed form to: Iowa Arts Council, Mailing List Registration, 600 E. Locust, Des Moines, IA 50319-0290.

## 1) NAME AND MAILING ADDRESS

Salutation: Mr.  Ms.  Mrs.  Other \_\_\_\_\_

\_\_\_\_\_  
Name of Individual or Organization

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, 9 Digit Zip code

\_\_\_\_\_  
Iowa County

\_\_\_\_\_  
Day Phone (area code)+number      Other Phone

\_\_\_\_\_  
FAX (area code)+number      E-mail

\_\_\_\_\_  
Web Address

## FOR INDIVIDUALS USING AN ORGANIZATION'S ADDRESS:

Salutation: Mr.  Ms.  Mrs.  Other \_\_\_\_\_

\_\_\_\_\_  
Name of Contact Person

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Contact Person's Day Phone (area code) + number

\_\_\_\_\_  
E-mail

\_\_\_\_\_  
Web Address

## 2) STATUS CODE: (list only 1)

# \_\_\_\_\_

## 3) INSTITUTION CODE: (list only 1)

# \_\_\_\_\_

## 4) DISCIPLINE CODE:

(list up to 3 in order of importance)

# \_\_\_\_\_

# \_\_\_\_\_

# \_\_\_\_\_